

# REARSBY PARISH COUNCIL

## **Minutes of a full Council meeting held on Thursday 8<sup>th</sup> June 2017 at 7.30 pm in the Village Hall**

### **Present:**

Councillor I Christie-Smith (Chair)  
Councillor S Chenery  
Councillor M Cooke  
Councillor A Byrne

### **In Attendance**

Sue Norledge – Clerk  
4 members of the public

### **17/46 Apologies for absence and declarations of interest**

Apologies for absence were received from PCSO Brian Geeson, Councillor Higgins and County/Borough Councillor Poland

### **17/47 Minutes of previous meeting**

The minutes of the meeting held on Thursday 11<sup>th</sup> May 2017 were agreed as a true and accurate record of the meeting.

### **17/48 Public Forum**

- Concern was expressed that the grass bank on Station Road was being spoilt by the Virgin Media works.

### **17/49 Progress on outstanding items**

#### **a) Progress on repairs and essential maintenance including village report**

- Concern was expressed at the state of the pavements following the Virgin Media works in the village. It was agreed that the Clerk would write to Virgin and copy LCC Highways into the letter.
- It was agreed to explore the possibility of undertaking the grass cutting operations in the village. This would enable the grass to be cut more often but would result in an extra cost to the Parish Council. The Clerk was to find out some more information.
- A budget of £100.00 was agreed for Peter French to plant the summer planters.
- It was agreed to ask Derek Overfield to quote for removing the half pipe grind rails making good the tarmac, repair the netting on the children's playing fields and to uneven out the entrance to the village hall playing fields.

**b) Progress on vehicle activated sign**

The sign is to go to LP25 opposite the Horse and Groom and then to Station Road. It was agreed to try and find out when the new speed signs would be on the entrance to the Rearsby Roses site.

**c) Progress on Neighbourhood Plan**

Councillor Byrne reported that:-

- The grant from Locality for £3,600 had been received.
- All of the consultation responses have been collated and they are now being considered and any resulting changes to the plan being made. The Parish Council are aware of the range of responses that have been received and have a copy of them and are happy to accept any resulting amendments to the Neighbourhood Plan as a result.
- A conditions statement document is being prepared.
- The Clerk is to send a response to GVA acknowledging receipt of their comments.
- It is hoped to bring the amended plan to the next Parish Council meeting.
- The Council congratulated the Neighbourhood Plan group on their hard work and fantastic progress to date.

**d) Progress on future sale of the Convent**

Nothing further had been reported. It was agreed to ask Councillor Poland what was happening.

**e) Progress on the redevelopment of the Village Hall playing area**

Councillor Cooke reported that 2 quotes had been received for the re siting of the entrance barrier to the village hall playing fields. It was felt that the Parish Council would need to make a contribution of up to 50% towards this work. The quotes were around £3,500.00. Planning permission would be needed for this work.

It was also hoped that a secondary access to the village hall playing fields could be achieved which would also be disabled friendly.

**f) Progress on the railings in Brookside**

The contractor had agreed to close the gap next to the pedestrian bridge. As a gesture of goodwill there would be no charge for this work.

**g) Progress on larger socket for the Christmas tree**

This would be considered at the next meeting.

**h) Progress on gate at top of Gaddesby Lane**

The Clerk had contacted LCC Highways again regarding the matter of a self closing gate. They were not in agreement with this as it was used by horse riders and self closing gates were very difficult to handle on a horse. The Clerk would contact the original complainant to update them.

**i) Progress on co option of a new councillor**

It was agreed that Councillor Christie Smith would put an article in the Rearsby Scene concerning the vacancy. A suggestion was made that the vacancy could be advertised along with the village hall trustee vacancy via a leaflet drop

**j) Progress on Jelson Homes application**

The number of objections received had exceeded the previous application at 426. The request to new SHLAA sites ended on 16<sup>th</sup> June.

## **17/50 Police, County Councillor and Borough Councillors reports**

### **a) County Councillor**

No report was made.

### **b) Borough Councillor Report**

No report was made.

### **c) Police Report**

PCSO Geeson had provided a written report – there had been a theft of vintage champagne from the garages at the end of Brookside, sometime in early May.

### **d) Village Warden Reports**

#### **Heritage Warden report**

No report was made

#### **Tree Warden Report**

There was nothing further to report.

#### **Flood Warden report**

There was nothing further to report.

### **e) Risk Assessment and village safety**

Councillor Higgins had undertaken a risk assessment. There was some damage to the stile on the children's play area and Councillor Cooke had undertaken to repair the damage. There were more mole hills on the village hall playing fields and the Clerk was to order a sign warning of uneven ground

### **f) Village Hall**

Councillor Cooke had attended the AGM and reported that:-

- Jane Friendship had been re elected as Chair and Alan Barnes had stood down as a trustee.
- It had been agreed to restrict numbers attending functions to 80 as the number had been exceeded on occasion.
- It was intended to upgrade the lighting in the hall.
- Work was needed to ensure that the entrance barrier complied with current planning regulations.

### **g) Finance (including cheques, balances and budgets)**

The balance of the community account was £12,995.07 and the balance of the Business reserve account was £14,560.63

S Norledge - wages and expenses, £247.41

Redwood Pryor – internal audit, £172.32

Burnt Oak – grass mowing, £372.00

Syston Volunteer Centre – donation, £140.00

James Gamble – railings painting, £1,200.00

It was agreed to change the Council's bank account from Barclays Bank to Unity Trust bank. The Clerk would commence the transfer.

#### **a) To approve annual governance statement 16/17**

The annual governance statement was approved and signed.

#### **b) To approve annual statement of accounts 16/17**

The annual statement of accounts was approved.

#### **c) To consider internal auditors report**

The Internal Auditors report was considered and noted. The following actions were outstanding:-

- A secondary source of electronic back up of the files.
- To consider recording receipts in the minutes.
- To adopt a Disciplinary and Grievance Procedure.
- To adopt an Equal Opportunities Policy.

**17/51 New Business**

Nothing to report

**17/52 Planning**

**a) Planning applications**

P/17/0900/2 67 Station Road, erection of 2 gates

It was agreed to object to the application as it was felt that the design was overbearing and out of keeping with the rural nature of the area.

P/17/1016/2 1743A Melton Road, erection of single storey extension and balcony

No comments were made.

**17/53 Chairman's report**

It was agreed at the September meeting to start the meeting early and ask any groups/wardens who would like to report their activities over the last year to come along. The Clerk would prepare a list of current wardens for the next meeting.

**17/54 Correspondence box**

There was nothing further to report.

**Date and time of next meeting**

Thursday 6<sup>th</sup> July at Rearsby Village Hall

The meeting closed at 9.20 pm

Signed..... (Chairman, Rearsby Parish Council)

Dated.....