

**3<sup>rd</sup> May 2018**

Minutes of the Annual General Meeting of Rearsby Parish Council held in Rearsby Village Hall on Thursday 3<sup>rd</sup> May 2018 7.00 pm.

**Present**

Councillor M Cooke  
Councillor A Byrne  
Councillor S Chenery  
Councillor K Wills

Mrs S Norledge – Clerk

**1. Apologies for absence and confirmation of last year's minutes**

The minutes of the 2017 Annual General Meeting were approved. Apologies for absence were received from Councillor Christie Smith and Councillor Higgins.

**2. Election of Chairman**

It was RESOLVED that Councillor Cooke be elected as Chairman for the ensuing year.

**3. Election of Vice Chairman**

It was RESOLVED that Councillor Byrne be elected as Vice Chairman for the ensuing year.

**4. Receiving the Declarations of Acceptance of Office from the Chairman and Vice Chairman or, if not received, determining when they will be received.**

The Declarations of Acceptance of Office were signed by the Chairman and the Vice Chairman

**5. Insurance Renewals**

It was agreed to accept the quote of £678.65 from BHIB

**6. Statement of internal control**

The statement of internal control was agreed.

**7. Risk Assessment**

The risk assessment was agreed.

**8. To adopt Equal Opportunities Policy**

The equal opportunities policy was approved.

**8. Internal appointments – internal auditor, RFO, Wardens**

It was RESOLVED to appoint Mr Richard Willcocks as Internal Auditor

It was RESOLVED to re-appoint Mrs S Norledge as the responsible financial officer.

It was RESOLVED to re-appoint the following wardens:-

Mr T Drury – Tree Warden

Mr Roy Loveday – Archaeological Warden

Mr R Lilley and Mrs R Meade – Flood Wardens

Mr H Davis – Butterfly Warden

Mr C. Woodward – bird Warden

#### **9. Appointment of Representatives to External Bodies such as the Village Hall Committee**

It was RESOLVED to appoint Councillor Cooke as representative to the Village Hall Committee.

It was RESOLVED to appoint Councillor Chenery as the representative on the Brooksby Quarry Liaison Group.

#### **10. Approval of dates for the Annual Calendar of meetings**

It was RESOLVED to hold the ordinary Parish Council meetings on the first Thursday of each month, provided they did not clash with a bank holiday. The Clerk was to book the Village Hall.

The meeting closed at 7.15 pm.